



Trillium Gift of Life Network
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BACKGROUNDER FOR TRANSPLANT PROGRAMS: Program for Reimbursing Expenses of Living Organ Donors

The Program for Reimbursing Expenses of Living Organ Donors (PRELOD) supports potential and actual Living Organ Donors for reimbursement of reasonable and out-of-pocket expenses for travel, parking, accommodations and meals, as well as loss of income associated with the living organ donation process. Administered by Trillium Gift of Life Network (TGLN), PRELOD launches on April 1, 2008.

Your involvement as a Living Donation Transplant Program requires you to:

1) Provide contact information for retroactive potential and actual Living Organ Donors

PRELOD will reimburse potential and actual Living Organ Donors as of August 3, 2007, Trillium Gift of Life Network requires Transplant Programs to provide contact and other relevant information (including date of eligible visits, date of surgery and hospital discharge) for all potential and actual living organ donors from August 3, 2007 to March 31, 2008. TGLN has provided a template and instructions to transplant hospitals for recording and submitting this information. TGLN will not require this information for living organ donors worked up after March 31, 2008 as the Appointment Verification Form (see below) will take effect on April 1, 2008 and will be used by TGLN to verify visits eligible for expense reimbursement under PRELOD.

2) Make PRELOD Application Forms and information available to all potential Living Organ Donors.

TGLN will provide Transplant Programs with PRELOD Application Forms. Please inform potential and actual Living Organ Donors of the availability of PRELOD, and make the application forms available to your patients. In addition, application forms will also be available on the Trillium Gift of Life Network website (www.giftoflife.on.ca) effective April 1, 2008.

3) Confirm eligibility of Living Organ Donor to apply to PRELOD for expense reimbursement

Living Organ Donors who apply to PRELOD require the Transplant Program to confirm the patient's eligibility for PRELOD. **Applicants are considered eligible for PRELOD upon the Transplant Program's acceptance of the patient as a potential living donor after conducting a health history and blood typing.** An *Appointment Verification Form* will be provided to the Transplant Program to keep on file in the Living Organ Donor's medical chart. As of April 1, 2008, for each scheduled medical appointment for the purposes of donation, the Transplant Coordinator will document the date and purpose of the patient's medical appointment. At the end of the assessment period (potential Living Organ Donors), or surgery (Actual Living Organ Donors), the Transplant Program provides a copy of the form to the patient and retains the duplicate copy in the medical chart. The completed *Form* confirms all visits (including surgery) that a Living Donor is eligible to apply to PRELOD for expense reimbursement.

In addition, Living Organ Donors may apply for reimbursement for loss of income and travel costs associated with living organ donation. Accordingly, Transplant Physicians and Transplant Coordinators may be asked to complete the *Loss of Income Certificate* and/or *Letter to Support Travel*.

As a participating Living Donation Transplant Program, your role with the Program for Reimbursing Expenses of Living Organ Donors is to provide your patients with background information on PRELOD, and verify details of his/her appointments, date of expected surgery and recovery time. If at any time have questions or concerns, feel free to contact Anjeet Bhogal, Policy & Living Donation Advisor (abhogal@giftoflife.on.ca, 416-619-2325) or Pam Nash, PRELOD Administrator (pnash@giftoflife.on.ca, 416-619-2296).